Cyngor Dinas Llanelwy St Asaph City Council

Summary of Meeting

Date of meeting;	11th March 2026
Meeting:	Full Council Meeting of St Asaph City Council
Members Present:	Cllr Daryl Cassidy Cllr Joanne Ellison Cllr Mike Gedd Cllr James Grove Cllr Leanne Groves Cllr Colin Hardie Cllr Martyn Hogg Cllr Katie Jones Cllr Gareth Roberts Cllr John Roberts Cllr Peter Scott (Mayor) Cllr Rosalind Williams (Deputy Mayor)
Also Present	• One member of the public
Apologies for Absence:	• Cllr P G Morton • Cllr L Nelson
Declarations of Interest	• Cllr K Jones – prejudicial interest in item 14 • Cllr J Ellison – personal interest in item 20e) • Cllr C A Hardie – personal interest in item 20e)

Resolutions (Decisions) Made

Agenda Item	Subject	Resolution:
4.	North Wales Police	• The Clerk is to e-mail the PCSO re: football tournament in July.
7.	Minutes	• To approve the minutes as a correct record of the meeting of 11th February 2026.
9.	Finance a)	• To approve the payments schedule, total value £8,592-41.
	b)	• The Clerk is to write to congratulate the nominee for the book prize. • The Clerk is to instruct Brian Jackson to remove the bat for repair and restoration. • The Clerk is to write to the volunteer re: paintwork on benches, once the families' preferences are known. • The Clerk is to pay the invoices received since the agenda was published. • To approve and accept the finance report.
	c)	• The Clerk is to add the DDA access work to the Council's grant application to Open Spaces.
10.	Planning	• No applications.
12.	Internal Audit 2025/2026	• To appoint JDH Business Services Ltd as the Council's internal auditor for 2025/2026.
13.	Policy Resources & Finance Committee a)	• To receive and accept the Minutes of the Committee dated 9th March 2026.
	b)	i. To approve the protocol for planning and its publication on the website. ii. To approve and adopt the Safeguarding Policy. iii. That all children attending the grotto must be accompanied by a responsible adult. iv. That appropriate signs are to be displayed at the grotto, advising that children must be accompanied. v. To instruct the Clerk to obtain a DBS check for the volunteer.
14.	Awarding Grants	• To award a grant of £500 to St Asaph Choral Society. • To award a grant of £1000 to NWIMF • To award a grant of £100 to St Asaph Library. • To approve these awards in excess of the grants budget.
15.	Licensing Committee	• To approve the Terms of Reference for the Licensing Committee.
16.	Annual Remuneration Report	• To receive the Annual Remuneration Report for 2026/2027.

Agenda Item	Subject	Resolution:
17.	Denbighshire County Council Standards Committee	• To receive the report.
18.	Trees	• To approve and accept the quotation of £1707 & VAT from Cambrian Woodland Services.
19.	Defibrillators	• Not to take over guardianship of two devices located at businesses in St Asaph. • The device at the Diocesan Office is to remain. • To install a new defibrillator in Heol Esgob. • The Clerk is to progress a new defibrillator on Upper Denbigh Road with Denbighshire.
20. a)	Correspondence	Letter from a resident re: St Asaph Health & Safety – the Clerk is to reply explaining the Council has previously explored getting the road adopted by Denbighshire.
b)		Email from Cartref Ni Ltd re: Installing a bench – to grant permission for a bench at Roe Plas in accordance with the Council's bench policy.
c)		E-mail from Ysgol Esgob Morgan re: Myddleton College Banner – the Clerk is to reply stating the banner is located on private land. Concerns re: licences should be addressed to Denbighshire.
d)		E-mail from a resident re: Parking – the Clerk is to reply stating the City Council does not have powers to address parking. Incidents should be reported to the Police.
e)		E-mail from a resident re: Trees – to grant permission for the trees to be planted at Roe Plas.
	Exclusion of Press and Public	• To exclude the press and public due to the confidential nature of the business.
21.	Mayor's Update	• To proceed as recommended in the confidential report. Including costs.