Cyngor Dinas Llanelwy St Asaph City Council

MEETING OF St ASAPH CITY COUNCIL

To: **Members of St Asaph City Council**,
Cllrs: D Cassidy, J Ellison, M Gedd, J J Grove, L Groves, C A Hardie, M J Hogg, K Jones, P G Morton, L Nelson, G W Roberts, J O Roberts, P Scott (Mayor) and R Williams (Deputy Mayor).

Dear Councillor,
You are summoned to the **Full Council Meeting** of St Asaph City Council for the transaction of business shown on the agenda below. The meeting will be held at the **Council Meeting Room, Roe Plas, St Asaph** and also with remote attendance, available via Zoom in accordance with the provisions of the Local Government and Elections (Wales) Act 2021. The meeting will be held at **7.00 pm on Wednesday 13th May 2026 (Maximum of two hours).**

Jill Ellison, City Clerk **Email:clerk@stasaphcitycouncil.gov.uk**
7th May 2026

AGENDA

1. Apologies for Absence

2. Declaration of Interest

To declare any personal / personal and prejudicial interest in any item on the agenda.

3. Public Participation

To consider applications from members of the public to address the Council in respect of any item of business included in the agenda.

4. North Wales Police

To receive a report on local issues from PCSO Dave Jones.

5. Mayor's Report

To receive a report from Cllr Peter Scott.

6. County Councillors' Reports

To receive reports from Cllrs Scott and Hogg.

7. Minutes

To approve as a correct record the Minutes of the Council meeting held on 11th May 2026.

8. Matters Arising

To consider any matters arising from the minutes not included in the agenda.

9. Financial Management

a) To approve the schedule of payments.

b) To review the income and expenditure budget.
c) To consider entering into a Memorandum of Understanding with the Cabinet Office re: Public Procurement – Data Sharing.
d) To note and receive the loan account statement from Denbighshire.
e) To consider pricing re: meeting room hire.

10. Planning Applications

Extensions to the deadlines for response have been agreed with Denbighshire, where indicated ***

To consider and comment, as appropriate, on the applications as listed below:

No.	Application Number	Location	Proposal
a	46/2026/0186/PF	Live Light Hair Studio, County Court Buildings, Chester Street	Change of use from hairdressing salon to dog grooming salon
b	DNS CAS-01392-D2T3F3 Letter	St Asaph Solar Farm Land at Cefn Meiriadog	Proposed Amendments

11. Civility & Respect

To consider whether to sign the Civility and Respect pledge for Welsh Councils.

12. Christmas Lighting

a) To consider a quotation from Denbighshire County Council for installation of power supply, and appropriate groundwork for new Christmas tree;
b) To consider a quotation from Lite UK Ltd for supply of lights for new Christmas tree.

13. CCTV

To consider a report and quotation from Denbighshire County Council re: installation of CCTV cameras.

14. Hearing Loop

To consider a budgeted estimate and recommendation for installation of a hearing loop at the Council Meeting Room.

15. Delegated Decisions

To approve and ratify the delegated decisions made by the Clerk in consultation with the Mayor and Deputy Mayor.

16. Draft Annual Report 2025-2026

To consider the draft Annual Report for publication on the Council's website.

17. Memorial Bench Application

To consider an application for a memorial bench.

18. Correspondence

To note and consider any actions arising from correspondence received

a) E-mail from Elwy Invasive Plants Group re: Insurance;
b) E-mail from Afon Elwy Environment Group re: Insurance;
c) E-mail from St Asaph Choral Society re: grant;
d) E-mail from a resident re: River Elwy.

19. Legal Matters

To consider advice from the Council's solicitor and consider appropriate action.

If you would like to attend the meeting with remote attendance, please contact the clerk by 4pm on the day before the meeting, by e-mail for a link to the meeting. Alternatively, you can attend in person at the Council Meeting Room. If you have any questions you would like addressed, please forward these to the Clerk by 4pm on the day before the meeting.