

Cyngor Dinas Llanellwly St Asaph City Council

Events Committee: Terms of Reference 2026-2027

Quorum: 3 (one third of total membership)

Composition: Elected Members – 5 plus Mayor, Deputy Mayor (ex-officio)

Chairman: To be appointed at the first meeting of the Committee each year

Meetings: Called as and when required from within Full Council

Delegations are:

1. Keeping under review the policies and resources of the Council in relation to this Committee and to advise the Council on the future developments of existing or introduction of new services under this Committee.
2. Dealing with all matters relating to the events involving the Council including the Remembrance Service and Parade and Civic Service.
3. Expenditure up to £500 per item provided that expenditure is to be paid from the Events or Christmas Lighting budgets and the appropriate budget will not be exceeded.
4. Arranging or overseeing entertainment in such parks, recreation grounds or elsewhere including any other events agreed at the discretion of the Council.
5. The organisation of special events within any programme and budget agreed by the Council.
6. Overseeing the provision of Christmas lighting in the city.