Cyngor Dinas Llanelwy St Asaph City Council

MEETING OF St ASAPH CITY COUNCIL

To: **Members of St Asaph City Council**,
Cllrs: D Cassidy, J Ellison, M Gedd, J J Grove, L Groves, C A Hardie, M J Hogg, K Jones (Deputy Mayor), P G Morton, L Nelson, G W Roberts, J O Roberts, P Scott and R Williams (Mayor).

Dear Councillor,
You are summoned to the **Full Council Meeting** of St Asaph City Council for the transaction of business shown on the agenda below. The meeting will be held at the **Council Meeting Room, Roe Plas, St Asaph** and also with remote attendance, available via Zoom in accordance with the provisions of the Local Government and Elections (Wales) Act 2021. The meeting will be held at **7.00 pm on Wednesday 10th June 2026 (Maximum of two hours).**

Jill Ellison, City Clerk **Email:clerk@stasaphcitycouncil.gov.uk**
4th June 2026

AGENDA

1. Apologies for Absence

2. Declaration of Interest

To declare any personal / personal and prejudicial interest in any item on the agenda.

3. Public Participation

To consider applications from members of the public to address the Council in respect of any item of business included in the agenda.

4. North Wales Police

To receive a report on local issues from PCSO Dave Jones.

5. Mayor's Report

To receive a report from Cllr Peter Scott.

6. County Councillors' Reports

To receive reports from Cllrs Scott and Hogg.

7. Minutes

To approve as a correct record the Minutes of the Council meeting held on 13th May 2026.

8. Matters Arising

To consider any matters arising from the minutes not included in the agenda.

9. Financial Management

a) To approve the schedule of payments.
b) To review the income and expenditure budget.

10. Planning Applications

*Extensions to the deadlines for response have been agreed with Denbighshire, where indicated ****

To consider and comment, as appropriate, on the applications as listed below:

No.	Application Number	Location	Proposal

No applications received

11. Assets Register 2025-2026

To consider amendments to the assets register for 2025-2026, and amendments to the re-stated assets value for 2024-2025.

12. Internal Control Policy and Procedures

To review and approve the Internal Control policy and procedures for 2026-2027, circulated to all councillors prior to meeting.

13. Internal Audit Report

a) To receive and respond to the Internal Audit for 2025-2026. Circulated to all councillors prior to meeting;
b) To consider and approve the action plan prepared by the Clerk.

14. Annual Statement of Accounts and Annual Governance Statement

a) To approve the Annual Statement of Accounts and Bank reconciliation for 2025-2026.

b) To approve the Annual Governance Statement for 2025-2026.

c) To approve the Annual Statement for 2025-2026.

15. Environment & Assets Committee

a) To receive and accept the minutes of the meeting of the Environment & Assets Committee of 9th June 2026.
b) To consider the recommendations of the Environment & Assets Committee.

16. Council's Insurance Policy

To consider the recommendations of the Environment & Assets Committee as regards renewal of the Council's business insurance.

17. Internal Control

To receive and approve Cllr Scott's report following his internal control checks on 9th June 2026.

18. Delegations

a) To consider terms of reference for the Legal Committee.
b) To consider the amended Delegation Scheme for 2026-2027.

19. Defibrillators

Following recent installation of a new defibrillator at Heol Esgob, to consider appointment of a guardian for the device.

20. Correspondence

To note and consider any actions arising from correspondence received

a) Activity report from St Asaph Library;
b) E-mail from Afon Elwy Environment Group re: Letter of Thanks;
c) E-mail from Elwy Invasive Plants Group re: Letter of Thanks.

21. Legal Matters

To consider advice from the Council's solicitor and consider appropriate action.

If you would like to attend the meeting with remote attendance, please contact the clerk by 4pm on the day before the meeting, by e-mail for a link to the meeting. Alternatively, you can attend in person at the Council Meeting Room. If you have any questions you would like addressed, please forward these to the Clerk by 4pm on the day before the meeting.