Cyngor Dinas Llanelwy St Asaph City Council

Summary of Meeting

Date of meeting;	10th June 2026
Meeting:	Full Council Meeting of St Asaph City Council
Members Present:	Cllr Daryl Cassidy Cllr Joanne Ellison Cllr Mike Gedd Cllr James Grove Cllr Leanne Groves Cllr Martyn Hogg Cllr Katie Jones (Deputy Mayor) Cllr Linda Nelson Cllr Gareth Roberts Cllr John Roberts Cllr Peter Scott Cllr Rosalind Williams (Mayor)
Also Present	• One member of the public • PCSO David Jones
Apologies for Absence:	• Cllrs C A Hardie and P G Morton
Declarations of Interest	• None

Resolutions (Decisions) Made

Agenda Item	Subject	Resolution:
7.	Minutes	• To approve the minutes as a correct record of the meeting of 13th May 2026.
9.	Finance a)	• To approve the payments schedule, total value £15,865-73.
	b)	• The Clerk is to seek proofs and costs for greetings cards from Fineline. Images to be sought from Chloe Dymond for the cards. • The Cler is to write to Denbighshire requesting an extension to the deadline for claiming Open Spaces 2025 funding balance. • To approve and accept the finance report.
11.	Assets Register 2025-2026	• To approve the Assets Register 2024/2025 with a re-stated value of £840,836. • To approve the Assets Register 2025/2026 with a value of £835,620.
12.	Internal Control Policy and Procedures	• To approve and adopt the Internal Control Policy and Procedures for 2026-2027.
13.	Internal Audit Report 2025-2026	
	a)	• To receive and accept the Internal Auditor's report for 2025-2026.
	b)	• To approve the Internal Audit action plan.
14.	Annual Statement of Accounts and Annual Governance Statement	
	a)	• To approve the Annual Statement of Accounts and the Bank Reconciliation for 2025-2026.
	b)	• To approve the Annual Governance Statement for 2025-2026.
	c)	• To approve the Annual Statement for 2025-2026.
	d)	• To authorise the Mayor to sign the documents in a) b) and c).
15.	Environment & Assets Committee	

Agenda Item	Subject	Resolution:
	a)	• To receive and accept the minutes of the meeting of the Environment & Assets Committee.
16.	Council's Insurance Policy	• To approve and accept the quotation of £3,319-70 per annum from Zurich Insurance for a three-year deal.
17.	Internal Control	• To approve and accept Cllr Scott's Internal Control report. • To give twenty commemorative coins to Ysgol Esgob Morgan, and twenty commemorative coins to St Asaph Infants School.
18.	Delegations a)	• To approve the terms of reference for the Legal Committee.
	b)	• To approve the delegation scheme for 2026-2027.
19.	Defibrillators	• To appoint Cllr Hogg as guardian for the defibrillator on Heol Esgob. • That photos be taken with the relevant organisations, the Mayor and the Guardians for the annual report. These to be submitted to Rhyl Journal.
20. a)	Correspondence	Activity report from St Asaph Library – **received.**
b)		Email from Afon Elwy Environment Group re: Letter of Thanks – **received.**
c)		E-mail from Elwy Invasive Plants Group re: Letter of Thanks – **received.**
	Exclusion of Press and Public	To exclude the press and public.