Cyngor Dinas Llanelwy St Asaph City Council

Summary of Meeting

Date of meeting;	14th October 2026
Meeting:	Full Council Meeting of St Asaph City Council
Members Present:	Cllr Daryl Cassidy Cllr Joanne Ellison Cllr Mike Gedd Cllr James Grove Cllr C A Hardie Cllr M J Hogg Cllr Katie Jones Cllr Linda Nelson Cllr Gareth Roberts Cllr Peter Scott Cllr Rosalind Williams (Mayor)
Also Present	• PCSO David Jones
Apologies for Absence:	• Cllrs L Groves and J O Roberts
Declarations of Interest	• None

Resolutions (Decisions) Made

Agenda Item	Subject	Resolution:
7.	Minutes	• To approve the minutes as a correct record of the meeting of 9th September 2026.
9.	Finance a)	• To approve the payments schedule, total value £25,355-56.
	b)	• To approve a grass cut for November. • To approve and accept the finance report.
10.	Planning a)	**46/2026/0379/HH** **15 Roe Parc** No objections
	b)	**46/2026/0421/PF** **Land rear of Central Buildings** We have concerns regarding the following: • That this proposal may exacerbate existing problems with a leaking sewage pipe, which Welsh Water is aware of. • The safety and integrity of the retaining wall. Please provide further information and clarification, so we can make an informed response.
	c)	**46/2026/0417/PC** **1 Roe Elwy The Roe** No objections
11.	Delegated Decisions	• To approve and ratify the following decisions: i. To approve quotation of £3150 & VAT from Denbighshire for installation of Christmas lighting. ii. To approve request for payment of deposit to Chloe Dymond for bus shelter mural. iii. To approve payment £470 to John Owens Solicitors Clients Account. iv. To grant permission for a resident to collect fallen branches on the council's land.
12.	Environment & Assets Committee a)	To receive and accept the minutes of the meeting of 17th September 2026.
	b)	To approve the recommendations of the committee as follows:

Agenda Item	Subject	Resolution:
12.		i. To include extension of wetpour surfacing at Lower Street Play Area in projects for consideration for the next funding round for Open Spaces. ii. To include provision for restoration of the land on the High Street to the 2027/2028 budget. iii. To amend the flag-flying policy as detailed in the minutes of the Environment & Assets Committee dated 17th September 2026. iv. To accept the offer of sponsorship from Salisburys. v. The clerk is to write to Salisburys to thank them for their generous donation.
	c)	• The clerk is to chase for the quotation for repair of the play equipment, and add both quotes to a future agenda. • To approve and accept quotation of £343-50 & delivery & VAT for a new city flag. • Not to proceed with the purchase of the Owain Glyndwr flag.
	Exclusion of Press and Public	• To exclude press and public.
13.	Casual Vacancy	• To proceed in accordance with the report.
	Re-admittance of press and public	• To re-admit the press and public.
14.	Delegations a)	• To approve the membership of the Policy, Resources and Finance Committee to Mayor, Deputy Mayor plus six councillors.
	b)	• To approve Cllr Ellison's membership of the Events Committee. • The clerk is to write to Cllr Groves, inviting her to join the Events Committee.
15.	Events & Christmas Lighting a)	• The clerk is to instruct Paul Liversidge to help with installing the net and taking it down afterwards.
	b)	• The clerk is to instruct Paul Liversidge to help with installing and taking down the grotto. • The clerk is to contact Cllr Groves to establish the number of volunteers required.
	c)	• To approve the quotation of £3650 from Michael Doveton, subject to the Mayor's approval of the design. • The clerk is to pay 60% deposit to Michael Doveton, immediately on receipt of an invoice. • To approve and accept quotation £2300 from Mick Dodd Electrical for installation and lighting for the star. • That the unused budgets for CCTV and footpaths will cover the cost of the project.

Agenda Item	Subject	Resolution:
16.	Defibrillators a)	• To approve and accept quotation £1383-20 & VAT for a defibrillator on Upper Denbigh Road. • To approve and accept quotation £104 & VAT from Denbighshire to install the defibrillator.
	b)	To approve the purchase of a new defibrillator cabinet, in principle, at a cost of £443-20 & VAT.
17.	City Plan Working Group a)	• To receive and accept the minutes of the meeting of the City Plan Working Group on 13th October 2026.
	b)	To approve the recommendations of the Working Group: • Clerk to write to Senedd Members asking for their support to improve the centre of St Asaph. • Two Christmas lighting motifs to be donated to the New Inn, after testing. • Community CCTV, Bus shelter murals and repairs to the Mayor's chain to be added to the budget for 2027/28. • The clerk is to send the city plan to the library and cathedral. • The bench in the bus shelter on The Roe is to be removed before the mural is painted.
16. b)	Correspondence	E-mail from Denbighshire re: Free Parking Days – **the clerk is to reply requesting 08/11/2026; 27/11/2026; 26/12/2026; 27/12/2026 & 28/12/2026.**
d)		E-mail from Denbighshire re: Let's Play out – **to refuse permission for the fire pit to be used on the Common.**
e)		E-mail from a resident re: Footpath – **the clerk is to ask Cllr Hogg to reply.**
f)		E-mail from Denbighshire re: Llys-y-Felin Scheme – **received.**
g)		E-mail from the Allotments Association re: Parking – t**he clerk is to reply suggesting that issues are discussed with the football club officials on the day.**
h)		E-mail from One Voice Wales re: Welsh Government Vision for Culture and Sport – **the clerk is to ask Cllr J O Roberts to reply on the council's behalf.**
i)		E-mail from Denbighshire Play Rangers re: Grant Funding – **the clerk is to reply advising the city council is not eligible to apply.**